

POSITION DESCRIPTION	
POSITION TITLE: Trails Maintenance Worker	REPORTS TO: Community Development Director
DEPARTMENT: Community Development	PAY SCALE: \$21,840/yearly basis; non-exempt
POSITION SUMMARY: Under limited supervision, performs maintenance and repair work in open space and trail areas, particularly general maintenance of trails, fences and open space.	
POSITION QUALIFICATION/REQUIREMENTS	
SPECIFIC CERTIFICATION AND/OR LICENSE REQUIREMENTS: Valid NM Class D Driver's License with acceptable driving record	
EDUCATION-MINIMUM REQUIREMENTS High School Diploma or equivalent	
EXPERIENCE-MINIMUM REQUIREMENTS: 1 year of work experience as a laborer, maintenance worker, construction helper or related field Experience in the use of tools and equipment required for general maintenance and repair work	
ABILITIES-MINIMUM REQUIREMENTS: Knowledge of general tools and equipment used in maintenance and repair work; willing to learn new techniques; ability to maintain accurate records; ability to lift up to 100 lbs.; ability to work on ladders or scaffolding; ability to pass drug and alcohol tests.	
JOB DESCRIPTION	
Under limited supervision, performs maintenance and repair work in an outdoor setting. Completes work orders as assigned. Recommends supplies and equipment for purchase. Performs routine maintenance tasks to include recycling and trash collection. Reports observed maintenance needs of Town-owned trails and open space to supervisor. Other duties as assigned.	
WORKING CONDITIONS: Outdoors & indoors. Occasional exposure to adverse weather.	
PHYSICAL DEMANDS: 1. (H) 2 4 5 6 8 9 12 13	
April 2021	