



ENCROACHMENT PERMIT CASE # EN _____
COMMUNITY DEVELOPMENT DEPARTMENT
1203 N. HUDSON/PO Box 1188
SILVER CITY, NM 88062 (575)534-6348 FAX (575)534-6381

DATE
STAMP

An Encroachment Permit authorizes the applicant to encroach upon the public right-of-way with a building or structure under certain conditions. Requests for encroachment must be approved by the Town Manager. The request must comply with Section 6.3.9) of the Land Use Code of 2010.

***NOTE:** Please fill out entire application. Incomplete or illegible applications will not be accepted. The application fee is \$75.00

REQUIRED DOCUMENTS:

- A survey showing the encroachment
- Proof of ownership (copy of deed)
- Paragraph explaining the reason for the encroachment request.

Encroachment Permit for a _____ (type) structure
 into the _____ right-of-way,
 totaling _____ square feet in area (amount of encroachment).

APPLICATION DATE: _____

APPLICANT INFORMATION:

Name: _____ Proprietary interest in property: _____

Property street address: _____

Mailing address: _____

Phone: _____ Alternate phone _____ Email: _____

OTHER CONTACT (Agent/Surveyor):

Name: _____ Title _____ Business: _____

Mailing address _____

Phone: _____ Alternate phone: _____ Email: _____

PROPERTY INFORMATION:

Property street address: _____

Adjacent streets _____

Zoned (please circle one): Rural Res A Res B Res C Commercial Industrial Mixed Use

Located in floodplain? No Yes: FEMA map # _____

See other side

LEGAL DESCRIPTION of lot(s) where encroaching structure is located:

Platted: Lot(s) _____ Block(s) _____

Subdivision/Addition _____

Section _____ Township _____ Range _____

Total area: _____ square feet Property code: 3- _____ - _____ - _____

(The property code # can be obtained from the County Assessor's Office or from the tax bill)

Signature of Applicant **Date**

FOR STAFF USE ONLY

Fee:\$ _____ cash/ck.# _____ Paid: _____ Receipt #: _____

DECISION OF TOWN MANAGER

_____ Approved

_____ Denied

_____ Town Manager _____ Date