

SILVER CITY TOWN COUNCIL
REQUEST FOR AGENDA ITEM

TO: Mayor Ladner

**FROM: Supporting People In Need

Christina Wolford-Castillo
**phone: (575) 494-1128

**DATE: 6/30/23

**ITEM REQUESTED FOR AGENDA: SPIN is requesting that the Council take action on the request for assistance submitted to the town manager, Alex Brown, on June 5, 2023

**Date of Council meeting July 11/2023 **alternative date: _____

NOTE: If proposing an ordinance, there is a 2 week notice requirement, and it takes about one week to develop that notice, for a total of 3 weeks.

NOTE: Departments must provide council supporting information in computer readable form. The order of preference is (1a) Word, (1b) Excel, (2) PDF, or finally, and least acceptable, image form. To submit paper only documents, the department head must authorize not using computer materials.

**Please indicate if supporting documentation is attached: Yes _____ No _____

I authorize non computer material submission: _____

All items must first be approved by the Town Manager: Alex CN 7/5/23

Approved Action Item from Council Meeting Dated: 7.11.23
Disapproved _____ Pending _____ or hold to: 1/1

Deadline date for agenda items to be included in Council packets: 10:00 am preceding Tuesday

Deadline for informational items for the Council packets: 10:00 am preceding Thursday

Ken Ladner
Ken Ladner, Mayor

7/5/23
Date

Original form first goes to the Town Manager.

Completed copy to: Requesting Councilor, Department Head, or Citizen
Town Manager
Town Clerk