

TO: Mayor, Council Members and Mr. Brown  
FROM: Olivia Britton, Purchasing Agent  
DATE: May 3, 2023  
RE: RFP 22/23-5P – Audit Service

Six (6) proposals were received for the above-referenced project. It is staff recommendation to enter negotiations as follows:

RFP 22/23-5P  
Audit Services  
**Stone & Mcgee & Co.**  
PO Box 2828  
Silver City, NM 88062

Thank you.

Accounting and Financial Solutions  
4801 N. Butler Ste, 8101  
Farmington, NM 87401

Beasley, Michelle & Company  
509 S. Main, Ste A  
Las Cruces, NM 88004

Hinkle & Landers  
2500 9<sup>th</sup> St. NW  
Albuquerque, NM 87102

Jaramillo Accounting Group  
4700 Lincoln Rd. NE  
Albuquerque, NM 87109

Kriegel/Gray/Shaw & Company  
2452 Missouri Ave.  
Las Cruces, NM 88004

SILVER CITY TOWN COUNCIL  
REQUEST FOR AGENDA ITEM

**TO:** Mayor Ladner  
**\*\*FROM:** Olivia Britton **\*\*phone:** ( 575 ) 534-6352  
**\*\*DATE:** 05/03/23

**\*\*ITEM REQUESTED FOR AGENDA:** Approval/Disapproval of RFP 22/23-5P Audit  
Service

**Date of Council meeting** 05/09/23 **\*\*alternative date:** \_\_\_\_\_

**NOTE:** If proposing an ordinance, there is a 2-week notice requirement, and it takes about one week to develop that notice, for a total of 3 weeks.

**NOTE:** Departments must provide council supporting information in computer readable form. The order of preference is (1a) Word, (1b) Excel, (2) PDF, or finally, and least acceptable, image form. To submit paper only documents, the department head must authorize not using computer materials.

**\*\* Please indicate if supporting documentation is attached:** Yes \_\_\_\_\_ No x

I authorize non computer material submission: \_\_\_\_\_

All items must first be approved by the Town Manager: *[Signature]* 05/04/23

Approved  **Action Item from Council Meeting Dated:** 5.9.23  
**Disapproved** \_\_\_\_\_ **Pending** \_\_\_\_\_ **or hold to:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Deadline date for agenda items** to be included in Council packets: 10:00 am preceding Tuesday  
**Deadline for informational items** for the Council packets: 10:00 am preceding Thursday

*[Signature]*  
Ken Ladner, Mayor

5/4/23  
Date

**Original form first goes to the Town Manager.**

**Completed copy to:** Requesting Councilor, Department Head, or Citizen  
Town Manager  
Town Clerk

Note: Requester must complete the form where the **\*\*** are indicated.