CALL TO ORDER – Chair Nunez called the meeting to order at 10:04 a.m. Elizabeth Miller (excused) and Councilor Cano were absent. Dale Giese’s term ended on May 31, 2019 and he advised he would not be able to reapply at this time. A quorum of the Board was present.

CHANGES TO THE AGENDA – None.

APPROVAL OF MINUTES – April 24, 2019 Regular Meeting – Chair Nunez asked for a motion to approve the minutes. Mr. Baca moved to approve the April 24, 2019 minutes, and Chair Nunez seconded. All were in favor, motion carried.

PUBLIC INPUT – None.

REPORTS –

A. Public Works Representative –

1) Update on letters for non-compliance. Mr. Pena and Ms. Britton said the letters had not been sent yet, but they would work on it immediately and include the rules with the letter. Chair Nunez asked that the letters include a 10-day deadline because the Town can remove non-compliance items, including copings, after 10 days. There was further discussion about other people wanting copings in the new section if the non-compliance copings were not removed immediately.

2) Update on draft ICIP regarding the Cemetery’s priority of curb and gutter. Mr. Pena said he put in two projects for the ICIP: 1) curb and gutter over three years so they could get approval of smaller amounts of money at a time, and 2) the new entrance project that would include demolishing the existing entrance, build rock walls 100 feet on each side with Georgetown rock, build an arch, lights and a flag. He said Dale Giese suggested the changes to the Mayor. There was further discussion about the Board approving projects, updating the walk-in entrance with a new gate, and how the Town Manager wants the park closed at 6:00 p.m., but walk-ins could still access the cemetery.

Mr. Pena said they were working on the weeds and sunken graves at the cemetery. He said they could call him if they had any messages of sunken graves, etc.

B. Chair – Chair Nunez said her biggest concern was the non-compliance letters and that she wanted them to send the letters out as soon as possible.

UNFINISHED BUSINESS –

A. Update on the grant application to the NM Historic Preservation Division. Jaime Embick, Community Development Director, was unable to attend the meeting. However, she provided information to Mr. Pena and Clerk Mackie as follows: 1) a professional would have to complete the
cemetery nomination application, 2) the Town would apply for a grant in the upcoming funding cycle to pay for the professional, 3) how there was a list of professionals to do the application and they would say if the cemetery is qualified or not, and 4) the Town may be able to get money from the state to hire the professional.

Chair Nunez asked Clerk Mackie to distribute the September 2013 Desert Exposure article about Madame Rebecca Brewer that was written by Twana Sparks. There was further discussion about Madame Brewer.

NEW BUSINESS –
A. Discuss the agenda items for the meeting scheduled for October 23, 2019. The next agenda would include: an update from Mr. Pena regarding certified letters being sent to plot owners that have placed items on the gravesites in the new section, and an update on the new entrance. There was further discussion about the ICIP process and the timing for construction projects, sidewalks in the new section, and how the trees were doing well on a drip system, etc.

ADJOURNMENT – Chair Nunez asked for a motion to adjourn. Vice Chair Fell moved to adjourn at 10:37 a.m. Mr. Baca seconded. All were in favor, motion carried.

/s/ _____________________________
Linda Nunez, Chair

Attest:

/s/ _____________________________
Ann L. Mackie, Town Clerk