

**TOWN OF SILVER CITY
MINUTES OF THE CEMETERY BOARD
REGULAR MEETING**

**Public Works Administration Building, 610 East 8th St. Silver City, New Mexico
June 27, 2018 - 10:00 a.m.**

Present: Linda Nunez, Chair
Elizabeth Miller
Paul Baca
Dale Giese

Also Present: Peter Pena, Public Works Director
Ann Mackie, Town Clerk

CALL TO ORDER – Chair Nunez called the meeting to order at 10:11 a.m. Jeff Fell (unexcused), Olivia Britton (excused), and Councilor Cano were absent. A quorum of the Board was present.

CHANGES TO THE AGENDA – None.

APPROVAL OF THE MINUTES – May 23, 2018 Regular Meeting – Chair Nunez asked for a motion to approve the minutes. Mr. Giese moved to approve the minutes, and Mrs. Miller seconded. All were in favor, motion carried.

PUBLIC INPUT – None.

REPORTS -

A. Public Works Representative – Mr. Pena reported that he talked to Stantec about the survey and that it should be completed by the next meeting. He said the survey cost was around \$800. He said he would ask Jaime Embick, Community Development Director, to attend the meeting once the survey was completed. Mr. Baca commented on a certain cemetery plot that would need to be dug by hand because nearby copings of other gravesites were encroaching in the area and there would be no room for equipment to dig the next grave. Mr. Pena said he would talk to the Parks Supervisor, Jesus Alvillar, about the situation. Mr. Pena also stated the area for Baby Land in the New Section had already been designated years ago. He said the weeds were under control and the new trees were growing well; that he would check on the trees that were needed at the south end.

B. Town and Country Garden Club Representative – Mr. Giese discussed the maintenance of the Rose Garden and the landscaper and how the roses were looking good. He said recently there were approximately 800 blooms. He said the new board for the plaques was fine, but they were having issues with plaques being made at Morningstar. He discussed how Bob Pruitt recently passed away, and at his request his plaque would be placed near his wife's plaque. He said Mr. Pruitt had recently donated \$3,000 to the Cemetery. Ms. Miller asked Mr. Giese if the Garden Club was still totally dedicated to the Rose Garden and he said yes. He said they give \$400 per month for the landscaper, and that the Garden Club had recently inherited a lot of money.

C. Community Development Director - None.

D. Chair - None.

UNFINISHED BUSINESS –

A. Discussion and possible vote on the historical brochure. Ms. Britton was absent, but she sent a report through the Town Clerk. Ms. Mackie said Ms. Britton talked with Ken Dayer, Silver City Library Director, about the progress of the research being done on the names in the historical brochure. Mr. Dayer advised that one volunteer was working on it and that some information had been found on some of the names. He said they were still working on it and would possibly have it done by the next Cemetery Board meeting. There was further discussion about the brochure.

NEW BUSINESS -

A. Discussion about the survey of the Cemetery, and possible vote on the next steps to develop a Master Plan. See Mr. Pena's report under Reports A.

B. Discuss the agenda items for the next meeting scheduled for May 23, 2018. There was discussion about the Notice of Intent Ordinance that had been presented at the May 22, 2018 Council Meeting and how it may affect the Cemetery Board and other Town Boards and Commissions. Clerk Mackie stated it was on hold. The Chair said the agenda would be the same, but they decided to also add a discussion about problems with certain gravesites and plots so Ms. Britton could make notes on the maps.

ADJOURNMENT – Chair Nunez asked for a motion to adjourn. Mr. Baca moved to adjourn at 10:43 a.m. Mr. Giese seconded. All were in favor, motion carried.

/s/ _____
Linda Nunez, Chair

Attest:

/s/ _____
Ann L. Mackie, Town Clerk