

**MINUTES OF THE CEMETERY BOARD OF THE TOWN OF SILVER CITY
REGULAR MEETING
Public Works Administration Building, 610 East 8th St. Silver City, New Mexico
January 27, 2010 - 1:30 p.m.**

Present: Dana Nupp, Chair
Edward Alvo, Vice-Chair
Carl Scholl
Rider South

Councilor Steve May, Ex Officio
Peter Pena, Public Works Director
Linda Nunez, Finance Dept. Representative
Ann L. Mackie, Town Clerk

Not Present: Elizabeth Miller (out of town)

CALL TO ORDER – Chairperson Nupp called the meeting to order at 1:30 p.m.

CHANGES TO THE AGENDA – None.

APPROVAL OF THE MINUTES – November 18, 2009 Regular Meeting – Mr. Alvo made a motion to approve the minutes. Mr. South seconded the motion. Mrs. Nupp, Mr. Alvo, and Mr. Scholl voted in favor, Mr. South voted against. Motion passed.

PUBLIC INPUT – None.

REPORTS

A. Public Works Representative – Peter Pena, Public Works Director, commented on a new 4' x 6' sign that was being made and would be placed near the entrance of the Cemetery to show a map of the old and new sections. He also commented that the State legislature would be making budget cut backs, but Alex Brown, Town Manager-Finance Director, was working hard to save their \$160,000 legislative appropriation for the Cemetery. He stated those funds would be used to finish the last road in the new section, the parking area, and possibly one more road. He said Engineers Inc. had placed stakes in the new section to mark it, and the new section could be ready to open when the Cemetery Board decided on a date. There was further discussion with Linda Nunez, Utility Billing Supervisor, about the numbering of the plots and how they would be sold in the new section beginning with Block 1, plots 1, 3, 5, 7 ..., then Block 2, etc. Mr. Pena commented that a mold and stakes would be used in the new section to keep the plots square, and walkways would be redone with millings from the Silver Street road project.

B. Chair – None.

UNFINISHED BUSINESS

A. Discuss and vote on the types of trees that would be suitable for the Cemetery. Mr. Pena said he received one quote for Italian Cypress trees, and said a drip system would cost approximately \$800. He stated they had removed 6-8 dead trees from the Cemetery. There was further discussion. Mr. Scholl made a motion to postpone action in order to get more quotes and research it further. Mrs. Nupp seconded the motion. All were in favor, motion passed.

B. Discuss and vote on a location for Baby Land in new section. Mr. Pena stated that he and Roger at Engineers, Inc. reviewed the area of the new section that the Cemetery Board was considering for Baby Land. He said that they both agreed that the far east side of the new section was an excellent location for Baby Land, but it would need a 2' retaining wall constructed next to the paved area. Mr. Scholl made a motion to locate Baby Land in that area. Mr. Alvo seconded the motion. All were in favor, motion passed.

NEW BUSINESS

A. Discuss and vote on the repair of Section C, Space C-2-1 of the Prophet plot. Mr. Pena provided photos of the Prophet plot. He said the cost to repair it was approximately \$1200. He said they had no way of knowing how or when the damage occurred, but if they broke it, they would fix it. He said in the future they would take photos of the areas before beginning any work in order to document the condition of plots. Mr. Scholl made a motion for the Town to repair the Prophet plot, but wait until the Spring. Mrs Nupp seconded the motion. All were in favor, motion passed.

B. Discuss and vote on the Rules and Regulations regarding the size and placement of monument bases in the new section. The Board and Mr. Pena discussed the Rules and Regulations for the Cemetery, Part IV Graves and Markers, Section Two (New Section), Items 7 and 8, and to recommend changes to the Town Manager. Mr. Scholl made a motion to change Item 7 as follows: “Monument base for a single plot shall be no more than four (4) feet long by twenty-four (24) inches wide by six (6) inches thick, made of concrete with at least four (4) inches above the finished grade or ground,” and to change Item 8 as follows: “Monument base for a double plot (side by side graves) shall be placed at the head of the grave and shall be no more than eight (8) feet long by twenty-four (24) inches wide by six (6) inches thick, made of concrete with at least four (4) inches above the finished grade or ground.” Mrs. Nupp seconded the motion. A vote was taken: Mr. Scholl, Mrs. Nupp and Mr. Alvo voted aye. Mr. South voted nay. Motion passed.

C. Schedule the next meeting. The next meeting was scheduled for Wednesday, February 24, 2010. The Board members said they would like the next meeting agenda to include discussions on trees; to decide on a date to open the new section and a news release announcing the opening date and the rules of the Cemetery; and to discuss having a back wall by the fence.

ADJOURNMENT – Mr. Scholl made a motion to adjourn at 2:28 p.m. Mr. South seconded the motion. All were in favor, motion passed.

/s/

Edward Alvo, Vice-Chair

Attest:

/s/

Yolanda C. Holguin, Acting Town Clerk