



**MOVING PERMIT (MOBILE, MANUFACTURED, MODULAR)**  
**PLANNING DEPARTMENT** CASE # MP \_\_\_\_\_  
**1203 N. HUDSON/PO Box 1188 SILVER CITY, NM 88062**  
**(505)534-6348 FAX (505)534-6390**

DATE  
STAMP

This Permit is required prior to moving a mobile, manufactured or modular home onto a lot within Town limits. **This application form must be completed, signed and submitted to the Planning Department, along with the \$25.00 fee, a minimum of three (3) business days prior to the anticipated delivery date.**

**INSTRUCTIONS:** Please read the application and fill it out completely. Print clearly or type--illegible or incomplete applications **will not** be accepted. A **site plan and location sketch must be included with the application.** The site plan must show where the home will be placed on the property and the required setbacks, in addition to any existing or proposed improvements and utility lines (see attached sample site plan.) Flags must be placed on the lot to mark the proposed location of the home (one flag for each corner of the home) for purposes of inspection.

**APPLICANT INFORMATION:**

Name: \_\_\_\_\_ Proprietary interest in property: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**PROPERTY INFORMATION (where structure will be located):**

Property street address: \_\_\_\_\_

Adjacent streets: \_\_\_\_\_

Zoning (please circle one): Rural Res A Res B Res C Commercial Industrial

Located in floodplain?  No  Yes: FEMA map # \_\_\_\_\_

**LEGAL DESCRIPTION (please attach copy of deed or survey):**

Lot(s) \_\_\_\_\_ Block(s) \_\_\_\_\_

Subdivision/Addition \_\_\_\_\_

Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

Total area: \_\_\_\_\_ acres or sq. feet Property code: 3- - - -

(The property code # can be obtained from the County Assessor's Office or from the tax bill)

**STRUCTURE INFORMATION:**

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

Size: Length \_\_\_\_\_ Width \_\_\_\_\_ Total area \_\_\_\_\_

HUD seal #: \_\_\_\_\_

If modular home, UBC #: \_\_\_\_\_

**SKIRTING MUST BE INSTALLED WITHIN 90 DAYS OF DELIVERY.**

Type of skirting to be installed: \_\_\_\_\_

**APPLICANT STATEMENT:**

I hereby state that the mobile/manufactured/modular home described on this application will be moved and located according to the Land Use Code and applicable regulations of the Town of Silver City. I further state that the destination property has not been part of an illegal land division within the previous five (5) years and the information provided in this application and all attachments is true and accurate to the best of my knowledge.

Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

FOR USE BY GRANT COUNTY  
CLERK ONLY

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**FOR STAFF USE ONLY**

**APPROVAL:**

**Planning Department**

\_\_\_\_\_ Zoning (Table 3.2 and Section 3.3.1)

\_\_\_\_\_ Parking (Table 5.9.2) Required spaces \_\_\_\_\_ Number provided: \_\_\_\_\_

\_\_\_\_\_ Setbacks (Table 3.4.2)

Planner \_\_\_\_\_ Date \_\_\_\_\_

Building Inspector \_\_\_\_\_ Date \_\_\_\_\_

Floodplain Administrator \_\_\_\_\_ Date \_\_\_\_\_

**Utilities Department:**

Water \_\_\_\_\_ Sewer \_\_\_\_\_

Staff \_\_\_\_\_ Date \_\_\_\_\_

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**PAYMENT INFORMATION:**

Fee: \$ \_\_\_\_\_ cash/ck.# \_\_\_\_\_ Paid: \_\_\_\_\_ Receipt #: \_\_\_\_\_

**Approved** \_\_\_\_\_ **Not approved** \_\_\_\_\_ **date** \_\_\_\_\_ **by**

\_\_\_\_\_  
**Notes:**