FLEA MARKET/SPECIAL EVENT APPLICATION
COMMUNITY DEVELOPMENT DEPARTMENT
1203 N HUDSON/PO BOX 1188
SILVER CITY, NM 88062  FM/SE # ________
(575) 534-6348   FAX (575) 534-6381

Fee for Flea Market permit is $20.00 per calendar year. Fee for Special Event permit is $20.00 per event. Fees may vary pertaining to Ordinance 1208 on special events that require licensing.

Sponsoring Organization: ____________________________
Address: ____________________________  Phone: __________  Fax: __________
Address / description of location of event: ____________________________________________

IF APPLICANT IS NOT THE PROPERTY OWNER,
AN AUTHORIZATION LETTER FROM THE PROPERTY OWNER IS REQUIRED

Type of event: ____________________________  Start date for event: __________
Hours of Operation: ____________________________  End date for event: __________
Permit for Privileged Use of Town Rights-of-Way/Streets required:  □ Yes  □ No
Maximum number of vendors: _______________
Is food service to be offered to general public by applicant or vendors, other than baked and canned goods:  □ Yes  □ No
If food service is to be provided in the flea market/special event area or facility, the provider must provide a certificate of approval from the New Mexico Environmental Improvement Division (575-388-1934), evidencing the availability of restroom facilities, potable water, hand washing facilities and food inspections.

Request for Town services: ____________________________________________

***It is the sole responsibility of the Event Sponsor to inform surrounding residents and businesses located next to the proposed site of the event, of the upcoming event for their community awareness.***

Signature of Applicant ____________________________  Date __________

(Attach a copy of applicant’s photo ID)  Contact name & phone #: ____________________________

FOR STAFF USE ONLY

Signature of Fire Marshal: ____________________________  Date: __________
Signature of Police Chief: ____________________________  Date: __________
Signature of Community Development: ____________________________  Date: __________

(Town Clerk designee)

Fire Inspection:  □ Yes  □ No

Fee: $________  Cash/Ck. #: __________  Paid: __________  Receipt #: __________