MINUTES OF THE CEMETERY BOARD OF THE TOWN OF SILVER CITY
REGULAR MEETING
Public Works Administration Building, 610 East 8th St. Silver City, New Mexico
July 22, 2009 - 1:30 p.m.

Present: Dana Nupp, Chair
Edward Alvo, Vice-Chair
Carl Scholl
Rider South
Steve May, Ex Officio
Chris Marrufo, Parks Division Supervisor
Linda Nunez, Finance Dept. Representative
Ann L. Mackie, Town Clerk

Not Present: Mary Marshall

CALL TO ORDER – Chairperson Nupp called the meeting to order at 1:30 p.m. She advised the Board that Mary Marshall had notified her that she would be absent from the meeting.

CHANGES TO THE AGENDA – Mr. Scholl made a motion to approve the agenda. Mr. Alvo seconded the motion. All were in favor, motion passed. Councilor May asked the Board if they could discuss having permits for copings, but without permit fees. There was further discussion on the subject and whether the Town could charge a fine if copings were put in place without the Town’s permission.

APPROVAL OF THE MINUTES – June 24, 2009 Regular Meeting – Mr. Scholl made a motion to approve the minutes. Ms. Nupp seconded the motion. All were in favor, motion passed.

PUBLIC INPUT – None.

REPORTS
A. Public Works Representative – Chris Marrufo, Parks Division Supervisor, commented that the police should patrol the Cemetery after hours. He also commented that they could place a sign at the Cemetery to advise people to pick up after their dogs. He stated that the curb and gutter work would begin the following week in the new section. He commented that the Parks Division could use more manpower to work at the Cemetery due to all of the maintenance that was required, and the 16 acres that were being developed. There was further discussion about how people should be required to obtain a permit from the Town to construct copings; how only 4 plots could be purchased at one time; how in the New Section the plots would be sold in one section until it was filled before selling plots in another section; how each plot should have an identifying marker and the corners should be marked; and whether the Town issues certificates of burials or deeds of ownership of plots.

B. Chair – Mrs. Nupp asked the Town Clerk to begin advertising for one position on the Board to fill Mary Marshall’s position since she was unable to attend the meetings regularly. She said she would talk to the Town Manager about manpower issues in the Parks Division with regard to maintaining the Cemetery. There was discussion on how much information the funeral homes provide to families with regard to the Cemetery’s Rules. Mrs. Nupp asked the Town Clerk to send the Cemetery Rules and Regulations to each funeral home.

UNFINISHED BUSINESS – None.

NEW BUSINESS
A. Discuss trees and bench placement for new section. Mrs. Nupp commented on a tree grant application available through the Apache Foundation and asked Chris Marrufo to review it. Mr. Marrufo stated he would like to have deciduous trees. There was further discussion about different types of trees and the bark beetle problem.
B. Discuss lighting in new section. There was discussion about how funds were limited and how solar lighting may not be very expensive. Mrs. Nupp suggested they wait until 2 or 3 sections in the New Section were open.

C. Schedule the next meeting. The Board agreed not to have a meeting in August. The next meeting was scheduled for Wednesday, September 23, 2009.

ADJOURNMENT – Mr. Scholl made a motion to adjourn at 2:20 p.m. Mr. Alvo seconded the motion. All were in favor, motion passed.

/s/
Dana L. Nupp, Chair

Attest:
/s/
Ann L. Mackie, Town Clerk